

House and Grounds Team Member (Can Person)

Job Title

Maintenance

Division

LB106S

Job Class

01

Grade

House and Grounds Supervisor

Reports to

March 23, 2012

Date

**DOLLYWOOD
POSITION DESCRIPTION**

I. JOB DUTIES EXIST TO PERFORM:

1. Empty trash cans located in your assigned area unless you come across one that is overflowing in another area into a rolling cart and then place in area dumpsters.
2. Keep all rolling carts and trash cans clean including lids, can liners, as well as inside and outside of trash cans.
3. Keep dumpster areas clean by ensuring all trash is picked up and hosing down the area is needed and water is available.
4. Maintain an aesthetically pleasing, sanitary environment by sweeping, picking up trash in the assigned area and cleaning up spills as necessary both indoors and outdoors on the park, including on roadways, pedestrian walkways and in landscaped and natural settings to include H & G storage areas.
5. Clean host lounges and public restrooms (as reflected in the job function check list posted in the restroom/lounge storage areas).
6. Collect refuse and recyclable material then place in appropriate containers.
7. Develop work timetable for any assigned area to insure tasks are completed in a timely manner.
8. Perform all duties in a safe manner as set forth in the safety guidelines.
9. Management reserves the right to change and/or add to these duties.

II. EDUCATIONAL/EXPERIENCE/SKILL LEVEL

1. Work experience that demonstrates successful execution of similar duties and responsibilities in a commercial/industrial environment is preferred.
2. Ability to speak and write English.

III. PERSONALITY/ATTITUDE REQUIREMENTS:

1. Able to project Dollywood's image by being genuinely friendly and caring and by taking pride in their work.
2. Must be self-motivated and disciplined.
3. Must be able to prioritize and complete work assignments on a timely basis.
4. Must maintain strict confidentiality and judgment regarding privileged information.
5. Must display and live out Servant Qualities by being: patient, kind, humble, respectful, selfless, forgiving, honest and committed.
6. Must be willing to constantly improve.
7. Must have professional appearance with good personal hygiene.
8. Must promote and support a "team" work environment by cooperating and helping co-workers.
9. Must adapt to changes easily.
10. Must tolerate a fast-paced, hectic environment.
11. Must show appreciation to others.
12. Must be sensitive to the needs of our Guests and feel empowered to take action to meet their needs within company guidelines.

IV. ESSENTIAL FUNCTIONS NECESSARY TO PERFORM JOB DUTIES:

1. Able to display and live out Servant Qualities by being: patient, kind, humble, respectful, selfless, forgiving, honest and committed.
2. Able to hear, see and speak.
3. Able to speak, read and write English.
4. Able to smile and make eye contact to make a friendly impression when greeting guests, vendors and other employees.
5. Ability to have manual dexterity necessary to complete all job duties.
6. Able to sit and/or stand for long/short periods.
7. Able to maintain good personal hygiene.
8. Able to get along with other employees to work out problems and resolve conflicts. (Able to work cooperatively with others.)
9. Able to comprehend instructions and retain information.
10. Able to maintain dependable work attendance and flexibility with assigned work schedules including any required overtime, evenings, weekends and holidays.
11. Able to tolerate a fast-paced, hectic environment.
12. Able to be flexible to handle frequent changes in priorities.
13. Able to prioritize tasks and complete assignments on time
14. Able to report to work without being under the influence of or smelling of alcohol.
15. Able to lift 50 pounds.
16. Able to tolerate temperatures of 0 to 120.
17. Able to work outdoors.
18. Able to perform other duties as assigned.